



Dear Parents and Carers,

We would like to share our current plans in terms of school start and finish times with you to allow you to plan for September. These plans have been made in line with current guidelines which we expect will be given the official go-ahead from the government during the summer holidays. If there are any changes made to these guidelines that impact our current plans, we will let you know of any changes as soon as we can.

Full plans for a return to school will be sent out via Parent App/text message nearer the time.

Staggered start and finish times are required to reduce the number of adults on site dropping off and collecting children at any given time. It is really important that children arrive on time and not too late or too early, as each class is to be kept separate in September to reduce the risk of transmission.

Start Times:

Class 12—8.30am—Upper School Entrance
Class 11—8.40am—Upper School Entrance
Class 10—8.50am—Upper School Entrance
Class 9—9.00—Upper School Entrance
Class 8—9.10am—Upper School Entrance
Class 7—9.20am—Upper School Entrance
Class 6—8.30am—Lower School Entrance
Class 5—8.40am—Lower School Entrance
Class 4—8.50am—Lower School Entrance
Class 3—9.00am—Lower School Entrance
Class 2—9.10am—Lower School Entrance
Class 1—9.20am—Lower School Entrance

Collection Times:

Class 12—2.55pm—Upper School Entrance
Class 11—3.05pm—Upper School Entrance
Class 10—3.15pm—Upper School Entrance
Class 9—3.25pm—Upper School Entrance
Class 8—3.35pm—Upper School Entrance
Class 7—3.45pm—Upper School Entrance
Class 6—2.55pm—Lower School Entrance
Class 5—3.05pm—Lower School Entrance
Class 4—3.15pm—Lower School Entrance
Class 3—3.25pm—Lower School Entrance
Class 2—3.35pm—Lower School Entrance
Class 1—3.45pm—Lower School Entrance

For those who with more than one child at school, please drop your first child off at their designated time then bring other siblings to the main entrance where they will be able to sit in the hall with others in their class until it is time for them to go to their own classrooms. When collecting children, please arrive in time to collect your child with the latest collection time: other siblings will be waiting in the hall and can be collected from the main entrance.

For example: Jaya is in Class 11 and Jeevan is in Class 3. Mum drops Jaya off at school at 8.40am at the Upper School Entrance and then drops Jeevan at the main entrance, where he waits in the hall until 9.00am. At home time, Jaya will go to the hall at 3.05pm and wait until Dad collects Jeevan from the Lower School door at 3.25pm. When Dad has collected Jeevan, they can collect Jaya from the main entrance.

Please remember that Wednesday 2nd September is an INSET Day – school is closed to all pupils. On Thursday 3rd September, school is open for Years 3 and 6 only and on Friday 4th September, school is open to Years 4 and 5 only. This is to allow us all—parents, carers, staff and children—to get used to our new systems with our new classes as safely as possible.

Children will need to be in school uniform from September. We will provide all children with pencil cases and all of the equipment they will need.

If you have any queries about the information above, please email head@gaytonj.derby.sch.uk

Stay safe and have a lovely summer—from all the staff at Gayton.