

Mobile Phone Policy (Pupils)

Gayton Junior School



Manager:	Mrs J Hill
Date Adopted:	Spring 2025
Date for review:	Spring 2028

MOBILE PHONE POLICY – PUPILS

Updated May 2025

Introduction

Gayton Junior School has a clear policy on allowing pupils to bring mobile phones into school and this policy makes explicit reference to **camera mobile phones**.

Camera Mobile Phones

Camera mobile phones are becoming increasingly popular and a built-in digital camera enables users to take high resolution pictures. These can be sent instantly to other mobile phone users or email addresses. They can also be posted on the internet or in chat rooms.

There is a potential for camera mobile phones to be misused in schools. They can become an instrument of bullying or harassment directed against pupils or/and teachers (see Cyber Bullying paragraph in Anti-Bullying Policy).

Pupil Policy

While we fully acknowledge a parent's right to allow their child to bring a mobile phone to school if they walk to and from school without adult supervision, we discourage pupils bringing mobile phones to school due to the potential issues raised above.

When a child needs to bring a phone into school, a permission slip (Appendix 1) must be signed by the parent and the phone must be handed to their class teacher at the start of the day and collected at the end of the day. Phones should be clearly marked so that each pupil knows their own phone. Parents are advised that we accept no liability for the loss or damage to mobile phones which are brought into school or school grounds.

Should parents need to contact pupils or vice versa during the school day, this should be done via the usual school procedure of contacting the school office via phone or email.

Where a pupil is found by a member of staff to be using a mobile phone, the phone will be confiscated from the pupil, handed to a member of the office team who will record the name of the pupil and attach it to the phone. The mobile phone will be stored by the school office. The pupil may collect the phone at the end of the school day. A letter will be sent home to parents requesting that a permission slip be returned the next day. If this practice continues more than three times, then the school will confiscate the phone until an appropriate adult collects the phone from the school office.

If a pupil is found taking photographs or video footage with a mobile phone of either other pupils or teachers, this will be regarded as a serious misuse of their phone and parents will be contacted. In this instance, the phone will not be returned to the pupil until the images or videos have been removed by the pupil in the presence of a member of the Senior Leadership Team.

Should a pupil be found to be using their phone inappropriately, the school reserves the right to withdraw this privilege and they will no longer be able to bring a phone into school.

We ask that parents should talk to their children about the appropriate use of text messages as they can often be used to bully pupils.

The policy supports the Health & Safety, Behaviour, Anti-bullying, Education Child Protection Safeguarding and E-Safety policies. This policy will be monitored and reviewed as required but at least every three years.

APPENDIX 1

Mobile Phone Parental Consent Form

Dear Parent/Carer,

While we fully acknowledge that you wish to allow your child to bring a mobile phone to school if they walk to and from school without adult supervision, we need to ensure that this is the only reason that they are bringing in their phones. If your child is bringing in a mobile phone to school on a regular basis, please sign the form below to give your permission for your child to do this.

Conditions of Use – Pupil Mobile Phones

- Your child needs to hand their phone to their class teacher first thing in the morning as they go into their classroom.
- The school bears no responsibility for the loss or damage to a mobile phone.
- Your child's phone should be appropriately marked so that they can recognise it.
- Should your child be found using their phone inappropriately, the school reserves the right to withdraw this privilege and they will no longer be able to bring their phone into school.

If your child is bringing their phone to school for any other reason, we ask that they are left at home from now on. Should you need to contact your child, or vice versa, during the school day, this should be done via the usual school procedure of contacting the school office via phone or email.

Yours faithfully



Mrs J Hill
Headteacher

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Mobile Phone Parental Consent Form – Please return to the school office.

I give permission for our child (name) in Class to bring their mobile phone into school. I have read the conditions of use and understand its implications.

Signed Date.....