

GAYTON JUNIOR SCHOOL
FULL GOVERNING BOARD MEETING
WEDNESDAY 10TH JULY 2019 AT 6.30PM

MINUTES

Present

Governors: Michelle Bailey, Rachel Burnett (*arrived where stated*), Andy Cokayne (Vice Chair), Debbie Costema, Jane Hill, Sukhjinder Mahal (Chair)(*arrived where stated*), Debbie Tomlinson, Jenny Watson

Apologies

Chris Warren, Rabinder Singh

Absent

Observer

Billie Ellis

Associate Members: Dan O'Donnell, Jules Hardisty,

Clerk in Attendance: Amanda Skidmore

**ACTION
BY**

The meeting commenced at 6.37pm

A Cokayne chaired the meeting until S Mahal arrived where stated.

FG4/1

Apologies for Absence

Apologies for absence before the meeting were received from C Warren. R Singh sent his apologies following the meeting.

Apologies were accepted by Governors and the meeting was established as quorate. J Hill accepted apologies from R Singh on behalf of the Governors following the meeting.

FG4/2

Declaration of Pecuniary or Business Interest

Governors were asked if there were any business interests to declare. S Mahal declared that she worked at Flint Bishops. D Tomlinson declared that she was a Teaching Assistant at the School.

FG4/3

Review of Membership

J Hill stated that Michelle Bailey has tendered her resignation from the Board of Governors (Billie Ellis was present as an Observer to take her place). J Hill also stated that there are 6 spaces available on the Governing Board. After some discussion about who could be invited, it was decided to wait and review this again in a year, once the school is clearer about the future of any Collaboration with Ridgeway Infants and the appointment of a new Headteacher.

RESOLVED: Governors present unanimously agreed to wait a year before inviting any other Governors onto the Board.

S Mahal arrived at 6.39pm.

J Hill raised the issue of Governor membership. Terms of membership were expiring for S Mahal and D Costema.

RESOLVED: Governors present unanimously agreed to extend membership for S Mahal and D Costema.

FG4/4

Minutes and Matters Arising from 25th March 2019

FGB Minutes

The minutes of the last Full Governing Board Meeting were ACCEPTED and RATIFIED by the Governing Board as a true and accurate record.

Matters Arising

P1 - The former Premises, Health and Safety, Finance Committee agreed to rename the amalgamated committee 'Operations Committee'.

P1 - The Clerk amended documents with spelling errors.

P4 - J Hill forwarded GDPR link to Governors. Governors filled in a sheet to declare whether they had watched the GDPR video. Those who had not watched the video will be emailed the link independently.

ACTION: J Hill to email those Governors who have yet to watch the GDPR video. **JH**

ACTION: Governors who have yet to watch the GDPR video, to watch it as soon as possible. **Governors**

P4 - The Privacy Notice sits in Data Protection Policy.

P4 - As Governors are volunteers, they can fill in a basic information sheet in the September term/at start of office.

Confidential Minutes

D Tomlinson left the room at 6.48pm.

A Cokayne asked that the word 'total' be added to the text of the confidential minutes.

ACTION: Clerk to add the word 'total' to confidential minutes **Clerk**

The confidential minutes of the last Full Governing Board Meeting were ACCEPTED and RATIFIED by the Governing Board as a true and accurate record.

FG4/5

Receipt of Committee Minutes/Questions/Matters for the FGB

D Tomlinson re-entered the room at 6.50pm

Standards Committee

No questions were raised.

Operations Committee

No questions were raised.

Working Party

Q: AC asked:- Have we completely ruled out becoming an academy?

A: SM replied:- No agreement was reached when this was debated for 1.5 years. JH added that Kate Nash had suggested that Ridgeway and Gayton try a Collaboration. Once the trial had been completed, this subject could then be looked at again and a decision made.

FG4/6

SATs Results

J Hill referred the Governors to the documents provided at the meeting. She explained that there had been a calculation error replacing Reading Percentage of Pupils Working at Greater Depth for 2019 from 24% to 28%. J

Chair's Signature: Date:

Hill reported that these were the best set of results since tests under the new curriculum.

Q: SM asked:- Why do you think there has been a 4% decrease in Reading this year?

A: JH handed out further documents relating to SATs Data Headlines. JH responded:- The data has been reviewed from October 2018 which shows that there has been a significant increase in the level of reading over the year. This year's reading test had a total of 799 extra words in it compared to last year's. Based on last year's test, many more children would have completed this test and attained higher marks. As it was, not many children were able to finish the test due to the increased number of words to read in the same length of time. The pass mark had not been dropped. In addition, an additional mark was added to the Greater Depth test. J Hill reported that nationally schools have noticed a significant drop in marks.

Q: AC asked:- Where do we stand in the City?

A: JH responded:- We don't know yet, this information is not yet available. 80% is an enviable attainment for any school.

J Hill reported that regarding SEN/Pupil Premium, each child is worth 6% and given that x1 child hasn't been in school all year and another has been off sick for a while, this will massively impact the overall score. J Hill commented that she felt the school was able to justify these results satisfactorily. Concerning Maths, D O'Donnell commented that at the end of 2018, the Year 6 Greater Depth teacher was finding that the Greater Depth pupils were not achieving in the same way that pupils from previous years had, so she changed the way that she taught them. D O'Donnell stated that the test had tricks in every question, designed to catch the children out. J Hill mentioned that the pass mark had been dropped and that only 5 children unfortunately did not reach the pass mark on the tests.

R Burnett arrived at 7.10pm

J Hill also stated that stamina and speed would be areas that may need to be worked on going forward.

S Mahal asked that thanks be passed on to all staff for their hard work and the fantastic results that have been obtained by the children.

FG4/7

Headteacher's Report

J Hill referred the Governors to the document provided. She went through this document and further explained the following:-

Using a relief Supply Agency for Midday Supervisors was costing the school a lot of money, but thankfully the school has not had to use an Agency for a while.

Leanne is doing good work with Safeguarding. The figures for Child Protection and Child in Need have decreased since the start of the year.

One date for Operations Governor meeting will be moved to 16th March to take account of Budget information.

Governors unanimously accepted the proposed Governor dates for 2019/2020.

FG4/8

School Development Plan

J Hill referred Governors to the documents provided and further explained the following:

P6 of 17 – There is a large cohort of SEN children in Year 4. Consequently, the Maths results did not increase. An extra Teaching Assistant has been allocated to this year group next year to support this.

P9 – Action points 3 and 4 are ongoing.

P10 – SRE will roll forward into the next academic year. This has been delayed a lot over the year, waiting for the availability of Government information. Currently aiming to be teaching this in a year's time.
P11 – Karen is working on an evaluation of mental health. Workload, mental health and safeguarding will be the focus of Ofsted as part of their Deep Dives.
P12 – GDPR is ongoing. Staff and SLT have a better understanding of GDPR. Checks have been carried out in classrooms and work areas for compliance. John Walker is running additional training with particular focus on data mapping in September.
P13 – A package has been developed for next academic year for TLRs.

FG4/9

Governor Training & Development

J Hill discussed the forthcoming Ofsted training for Governors.

JH

FG4/10

ACTION: J Hill to confirm the time and date of Ofsted training.

Governor Visits & Monitoring

R Burnett has been on Safeguarding training. R Burnett also commented that she had completed another 360° safeguarding audit following one done previously when J Chapman's was Headteacher. The results are more favourable.

FG4/11

Correspondence

FG4/12

M Bailey has handed in her resignation as Governor.

Determination of Confidentiality

It was determined that there were no items to be considered confidential as part of the evening's meeting.

FG4/13

Suggested Items for Future Agenda

FG4/14

Policies – Safeguarding and SEN

Key Impacts

FG4/15

SATS results
Review of SDP

Date of Next Meeting

The next Full Governing Board meeting will be held at 6.30pm on Monday 16th September 2019.

The meeting closed at 7.35pm.