



The Blagreaves Federation Full Governors Meeting Minutes

Date: 18.04.2023

Time: 6:15pm

Venue: Gayton Junior School

Governing Board Membership	
Sukhy Mahal	Andy Cokayne
Lorna Reid	Rabinder Singh
Tam Dale	Chris Warren
Jane Hill	Usman Malik (left meeting at 8:02pm)
Paul Hassall	
Jane Hill	
Clerk: Tasha Hemsley	Additional Attendees: Jules Hardisty (left meeting at 7:35pm), Sue Whitehead, Dan O'Donnell
Apologies: Debbie Tomlinson, Michelle Cockcroft	Non-attendees: Oliver Januszewski

Agenda

Agenda Item		Led By	Minutes	Actions/By whom
FGB1/18.04.23	Attendance Register	Clerk	The meeting started at 6:25 pm. Electronic register was completed after the meeting.	
FGB2/18.04.23	Apologies for Absence	Clerk	D Tomlinson and M Cockcroft sent apologies prior to the meeting. O Januszewski is a non-attendee.	
FGB3/18.04.23	Quoracy	Clerk	The meeting was established as quorate.	

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FGB4/18.04.23	Membership	Chair	RIS are still pursuing parent and staff governors. New staff member could possibly be interested for staff governor position; they will be approached to determine interest. If not, GJS have 2 members of staff who may be interested in the position.	TD to determine interest in governor vacancies
FGB5/18.04.23	Declaration of Business Interests	Clerk	T Dale declared that she was a director of an educational company providing video services to schools.	
FGB6/18.04.23	Any minutes to be agreed and signed	Chair	<p><u>Minutes – 27th September 2022</u> The minutes of the previous meeting on 27th September 2022 were reviewed.</p> <p>RATIFIED: The governors unanimously agreed and ratified the minutes of the resources committee held on 27th September 2022 as a true and accurate record.</p> <p><u>Minutes – 27th September 2022</u> The confidential minutes of the previous meeting on 27th September 2022 were reviewed.</p> <p>RATIFIED: The governors unanimously agreed and ratified the confidential minutes of the resources committee held on 27th September 2022 as a true and accurate record.</p> <p><u>Minutes – 10th January 2023</u> The minutes of the previous meeting on 10th January 2023 were reviewed.</p> <p>RATIFIED: The governors unanimously agreed and ratified the minutes of the resources committee held on 10th January 2023 as a true and accurate record.</p> <p><u>Confidential Minutes – 10th January 2023</u> The confidential minutes of the previous meeting on 10th January 2023 were reviewed.</p> <p>RATIFIED: The governors unanimously agreed and ratified the confidential minutes of the resources committee held on 10th January 2023 as a true and accurate record.</p>	
FGB7/18.04.23	Matters Arising	Chair	<p>Arising from 10th January 2023 Meeting</p> <p>Election of Vice Chair – L Reid volunteered for the role, this was seconded by A</p>	

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			<p>Cokayne and all governors unanimously agreed and ratified.</p> <p>GJS Breakfast initiative was started after the last meeting; this is going well. Funding limits had not been met so GJS asked for donations and raised £1000. Children are offered a breakfast of a cereal bar and juice and children who need it are receiving it. Hoping to fund this until the end of the year. GJS have good contacts to hopefully raise more money in order to continue.</p>	
FGB8/18.04.23	Budget Approval	HT	<i>This item is recorded in the Confidential Minutes.</i>	
FGB9/18.04.23	Pay Review – Head Teacher Appraisal	Chair	<p>Head Teacher appraisal was agreed at Resources Committee meeting but needs to be put to all governors at a Full Governors Meeting.</p> <p>Governors unanimously agreed and ratified this for both TD and JHi.</p> <p>The timing of the pay review were then discussed with it being agreed that it would be better to complete this earlier in the year.</p> <p>A date in w.c. 25th September to be set for Head Teacher pay reviews for next academic year.</p> <p>It was also discussed that Chair and Vice Chairs for next academic year should be decided at the next Full Governors Meeting.</p>	To be checked who is on the Head Teacher pay review committee – Chairs to be involved and PH for experience in the process.
FGB10/18.04.23	Staff Pay Update	HT	<p>National Education Union (NEU) are striking 27th April and 3rd May. A letter is ready to be sent out from both schools to make them aware of plans, which will be the same as previous strike days. National Association of Head Teachers (NAHT) are balloting their members again.</p> <p>Staff have been great at letting SLT know their plans and involvement with industrial action.</p>	
FGB11/18.04.23	SEND Update	HT	<p>The proposed Inclusion Hub is now not going ahead.</p> <p>The LA has decided that it will be better to spend the money on extending special schools within the city.</p> <p>SM – With this happening can we say that we can't accept children based on not having resources?</p> <p>TD – We can, but we can then still be told to accept. If a child does not have an EHCP in place, then we cannot say no. It is rare for Reception children to already have an</p>	

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			EHCP when they start school. SM – If plans are finalised, can we say no? TD – Yes and we are, but it goes against who we are and that hurts. We have to protect the resources that we have got. You aren't allowed to say no because you can't afford it. When you say no, you must prove that you cannot meet the needs of the child and a lot of the time the children are already at school.	
FGB12/18.04.23	Training	All	Safeguarding training and Safer Recruitment training action to record who has completed. All – send email to let Clerk know that Safeguarding and Safer Recruitment training has been completed if not already sent to JHi. Training opportunities have been emailed out and put on Governor Hub.	Clerk – Add training onto record on Governor Hub.
FGB13/18.04.23	Governor Visits	All	It was discussed that going forward governor visits should be better planned in throughout the year. To be discussed at the next Full Governors Meeting to look at visits for 23/24.	Govs to make effort to attend special events/days in Summer term
FGB14/18.04.23	OFSTED Visit	Chair	GJS OFSTED visit questions to governors were methodical and almost followed a list rather than being a conversation. It followed the questions that had been in the training. It was discussed that TD would send out completed form about Ridgeway in preparation for RIS OFSTED visit.	TD – Send out completed form about RIS to govs.
FGB15/18.04.23	Policies	HT	Governor Induction and Governor Allowance policies are not due to be reviewed at this date. Safeguarding policy – This policy was ratified by email. Notes were given by AC and changes were made based on these. Teacher's Pay – DCC given policy, ratified Complaints – ratified Charging and Remissions - ratified at previous Resources Committee meeting Attendance - ratified Suspensions and Permanent Exclusion - ratified	
FGB16/18.04.23	Items of Correspondence	Chair	No items of correspondence have been received since the previous meeting	
FGB17/18.04.23	Items of a confidential	Chair	Budget Approval	

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	nature			
FGB18/18.04.23	Any other business	Chair	DfE have added to the list of items to be published on school websites. This now includes diversity data of governors. It was agreed by governors to use the DfE recommended proforma. Data is to be published in the form of graphs and tables. Governors in attendance completed a form and returned to JHi.	
FGB19/18.04.23	Key Impact of the Meeting	Chair	Budget Reviews	
FGB20/18.04.23	Next Meeting	Chair	Full Governors – Tuesday 11 th July 2023 Agenda items: Chair and Vice Chairs to be decided. Governor Visits	
FGB21/18.04.23	Meeting closed at:	Clerk	The meeting finished at 8:20pm.	
			<u>Action Points</u> <ul style="list-style-type: none"> • TD to determine interest in Governor vacancies • To be checked who is on the Head Teacher pay review committee – Chairs to be involved and PH for experience in the process. • Clerk – Add training onto record on Governor Hub. • Governors to make effort to attend special events/days in Summer term at both RIS and GJS • TD – Send out completed form about RIS to Gobs for OFSTED visit. 	

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