



The Blagreaves Federation Full Governing Board Committee

Date: 15th February 2022
Time: 6:15pm
Venue: Microsoft Teams

Governing Board Membership	
Paul Hassall (Chair)	Lorna Reid
Sukhy Mahal (Vice Chair)	Jenny Watson
Tam Dale	Chris Warren
Andy Cokayne	Michelle Stamp
Debbie Tomlinson	Michelle Cockroft
Jane Hill	
Clerk: Amanda Skidmore	Additional Attendees: Dan O'Donnell, U Malik
Apologies: Rabinder Singh (<i>following the meeting</i>)	Non-attendees: Oliver Januszewski,

Agenda

Agenda Item	Led By	Minutes	Actions/By whom
FG1/1/28.09.21	Apologies for Absence and Consent	Clerk	
		<p>The meeting began at 6.15pm.</p> <p>The Clerk shared that Sadaf Shah has resigned from his position of governor.</p> <p>Paul welcomed Usman Malik as an observer. Mr Malik shared his work experience with the board.</p>	

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			The meeting was established as quorate.	
FG1/2/28.09.21	Declaration of Interest	Clerk	T Dale declared that she was a director of an educational company providing video services to schools.	
FG1/7/28.09.21	Committee Membership	Chair	<p><u>Vacancies</u> Due to the recent resignation of Mr Shah, a parent vacancy has arisen. RIS parent elections will need to be held.</p> <p>ACTION: RIS to hold parent elections by next FGB meeting.</p> <p>A date is to be arranged for J Hill's HT appraisal with C Warren, P Hassall plus Mr Shah's replacement.</p> <p>ACTION: P Hassall and C Warrant to arrange J Hill appraisal by next meeting.</p> <p>If Mr Malik is happy to take on the governing role, he will slot into Mr Shah's role.</p> <p>ACTION: Clerk to itemise where meetings will be held for next agenda by next agenda setting meeting.</p>	<p>TD</p> <p>PH/CW</p> <p>Clerk</p>
FG1/8/28.09.21	Minutes and Matters Arising (15th June 2021)		<p>Minutes and Matters Arising (28th September 2021) The minutes of the previous meeting on 28th September 2021 were reviewed. These were proposed by C Warren and seconded by A Cokayne.</p> <p>AGREED: Governors unanimously agreed the minutes of the full governing board meeting held on 28th September 2021.</p> <p>There were no matters arising.</p> <p>Minutes and Matters Arising of Confidential Minutes (28th September 2021) The minutes of the previous meeting on 28th September 2021 were reviewed. These were proposed by A Cokayne and seconded by J Hill</p> <p>AGREED: Governors unanimously agreed the confidential minutes of the full governing board meeting held on 28th September 2021.</p>	
	Head Teacher Report		<p><i>M Cockroft arrived at 6.35pm</i></p> <p><u>GJS</u> J Hill referred the governors to the document provided to them prior to the meeting. In addition, the following information was discussed:</p>	

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		<p>J Hill commented that since the document was written, the numbers on roll are 360. Safeguarding numbers are down, which is unexpected.</p> <p>Q: SM asked - What is 'a service child'?</p> <p>A: JH replied - They are children with parents who are in armed services. We don't know which child this is.</p> <p>Q: SM asked - If you are getting the money for that child, how are you spending it on the right child if you don't know who they are?</p> <p>A: JH replied - We can't spend it directly on that child. It has to be aimed at all children.</p> <p>Q: PH asked – Does the additional money for the extra service child get updated or have we missed out on that now?</p> <p>A: JH replied – Yes, this will be addressed in the next budget.</p> <p>Q: UM asked – Is the data broken down with children with ethnicity?</p> <p>A: JH replied – It is broken down in many, many ways. Governors just receive a snap shot. In the main, it is broken down into SEND, Pupil Premium and children whose first language isn't English. For example, 4 years ago, the target area was Pakistani boys for reading etc. and extra resource was made available for helping those children.</p> <p>C Warren stated that the maths data looks impressive over all year groups. J Hill responded by saying that writing is generally the weaker area when teaching at home, simply because it's harder for parents to teach during the lockdowns compared to reading and maths. It was also noted that children haven't had any experiences to write about as they've not be allowed to go anywhere. C Warren stated that that explains why the maths wasn't dropping back, but the percentage of children above is very high. J Hill commented that this was pleasing to see.</p> <p><u>RIS</u></p> <p>T Dale referred the governors to the document provided to them prior to the meeting. In addition, the following information was discussed:</p> <p>4 concerns were raised about children in the school over the autumn term. Previously these children would be at CIN level, but this isn't the case now. Social workers are at capacity and cannot follow-up on concerns raised by schools. It has been a battle to get children on the register. However, the family workers are working hard with families to ensure the children are safe.</p> <p>P Hassall commented that it wouldn't be an expectation that safeguarding numbers would drop given covid. T Dale replied that internally, the School is reporting more cases, they have more domestic violence concerns. Social work is saying the school should do an early health assessment but this isn't enough for the family.</p> <p>Q: SM asked – Does the LA have a duty to pay the Element 3 funding at a certain time?</p> <p>A: TD replied –Yes, there is. They are supposed to give a quarterly statement but they rarely provide this. We have to chase them regularly for them.</p>	
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		<p>T Dale reported that there have been changes to KS1 early learning goals which means there is now no comparison to previous years data. Previously focus was on numbers up to 20 but now the focus is numbers up to 10. This knowledge has now been deeply embedded but there is uncertainty whether this will help or hinder the next steps. Reception have decided to continue to teach numbers up to 20. If children are not secure in the prime areas, this will have an impact on the specific areas for learning. Year 1 and Year 2 achievement reflects the disruption to learning caused by the previous lockdowns. Focus is on basic skills to ensure they are secure going forward.</p> <p>Q: SM asked – Is this low data the same across the city? A: TD replied – Yes, in terms of Infants’ schools. There is a dip in Year 2.</p>	
FG1/10/28.09.21	School Development Planning	<p>The governors were referred to the documents provided to them prior to the meeting. In addition, the following information was discussed:</p> <p><u>RIS</u> T Dale reported that due to the strain put on the staff this last term with staff absence due to covid, development planning isn’t as further forward as desired, however, it neither has it been static and progress is being made slowly.</p> <p><u>GJS</u> J Hill reported that staff have been doing jobs that aren’t in their job description. Both schools have been unable to recruit Agency staff.</p> <p>Q: JW asked – Is there only one Agency Supply company? A: TD replied – No, there are lots but none have agency staff available. We’ve also found it difficult to recruit for catch up TA, specialist SEND TA and after school providers.</p> <p>Q: UM asked – Has a thought been given to creating a pool of vetted parents who can come in to support with extra reading, or after school work? A: TD replied – Yes, we do have parents who come in to support. There are only a couple of roles in school where they could come in without minimal supervision. We have agreed to take some students from Derby Uni to work with groups e.g. Student Occupational Therapists.</p>	
FG1/11/28.09.21	SEND update	<p><u>RIS</u> Governors were referred to the documents provided to them prior to the meeting. In addition, the following information was discussed:</p> <p>Q: JH asked – Will Ivy House carry on the planning support in year 1 and year 2? A: TD replied –This is based on LA funding. I am going to invite the parents in to see year 1 and then try to explain how challenging it will be to include this child in any of the Year 1 curriculum due to their high needs.</p>	

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		<p>Whilst much work has been done to provide support for the high needs SEN children, this has detracted from work being given to the average SEN child, who are now working in classrooms rather than in other rooms because all of these rooms are in use. It will be interesting to see what Pauline Anderson says at the next meeting.</p> <p>ACTION: P Hassall and T Dale to agree a pre-meeting date with the working party to discuss strategy by next meeting</p> <p>Q: PH asked – Now that you’ve had some time to provide a strategy to work with the high needs SEN children, how does it feel in the Spring compared to how it felt at the last FGB meeting? A: TD replied – Children should be able to go to the local school and get the education they need. I want to do right by all children in the school. The SEN team have done wonders and are working well together with their expertise. My concern is the pressure that that puts on everybody else and the opportunities that it takes away from the other children in school. I’m happy with the provision, but it has come at a cost. M Stamp stated that it’s the children who don’t have the 1-2-1 that they would usually get because all demand is on the high needs children, that are missing out.</p>	TD/PH
FG1/12/28.09.21	SFVS	<p>J Hill stated that because of the postponed meeting, the full document was presented at Resources. They recommended it for ratification for the FGB</p> <p>The SFVS was proposed by P Hassall and seconded by D Tomlinson</p> <p>RATIFIED: Governors unanimously agreed to the ratification of the SFVS.</p>	
FG1/13/28.09.21	Review of Financial Structure	<p>T Dale reported that the SBMs have stated that their current systems were for each school and that they didn’t feel it was necessary to make changes.</p> <p>AGREED: Governors unanimously agreed that financial structures remain the same for each school.</p>	
	Staffing at GJS	<p>J Hill stated that she will be back in school after half term. J Hill thanked Dan for standing in over the last few months. Governors also thanked him for his hard work.</p>	
	Traffic Consultation	<p>T Dale reported that the initial consultation was for Uplands Avenue and Gayton Avenue but due to access being needed for the swimming pool, the consultation will now be completed for Ridgeway/St George’s only. Restrictions will begin on 7th March between 8:15-9am and 2.30-3.30pm. Letters have been sent to residents and parents with a link for exemptions. One staff member has been given an exemption. This has been approved. Staff exemptions will be approved if they can prove that it is needed.</p> <p>Q: JW asked – Will this be monitored by cameras? A: TD replied – Yes, they will take a photograph of your car and then send a fine. Preparations have been made to monitor children’s punctuality as there may be some parents who will wait</p>	

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		<p>until after 9am to come into school. This can be presented to the council if needs be.</p> <p>Q: JW asked – Have there been alternative provisions made to manage the traffic for GJS? A: JH replied – No. Q: PH asked - Can you post on the hub the exact details of this? A: TD replied – Yes. I will put it somewhere central.</p> <p>ACTION: T Dale to post the restriction times on GH by 7th March 2022.</p> <p>Q: LR asked – Is this a permanent decision? A: TD replied - It's an 18-month trial. But if it's not working, they said they would stop the trial.</p>	TD
	Review of School Policies	<p>T Dale stated that a question had been raised during the Resources meeting in November, concerning DCC policies and whether these should be brought to Governors. P Hassall stated that we should be aware of them but not necessarily read them. J Hill stated that the Pay Policy is a DCC but still needs ratifying. These policies need to be adopted, but not necessarily reviewed. C Warren requested that they all be brought to Governors, but a distinction should be made as to whether they need ratification or adopting only. Where a few tweaks have been made, these should be ratified.</p> <ul style="list-style-type: none"> Complaints Policy – changes have been made to this policy. <p>Q: JW asked - Is there a time limit on how long they have to escalate a complaint for stage 2? A: TD replied – I'll look into this and amend if necessary. Q: JW asked – There is a prescriptive list for serial and unreasonable complaints? Is this off the back of other complaints the schools have had? A: TD – This is generic policy and from DfE and NEHT model policy. Q: This feels like a negative policy for a front-facing public document. A: TD – I will look into this and amending, possibly adding this list to an appendix.</p> <p>ACTION: T Dale to review the layout of the Complaints Policy by next FGB meeting.</p> <ul style="list-style-type: none"> RSE Policy– to postpone. Confidentiality Policy - to postpone. Pay Policy – There have been no amendments or changes from last year's Policy, therefore it is proposed that this is adopted. <p>Ratification of the Pay Policy was proposed by P Hassall and seconded by M Cockroft.</p> <p>RATIFY: Governors unanimously adopt the Pay Policy.</p>	TD
	Governor Visits	<p>Q: AC asked – What is the current covid position with governors or parents attending school? A: JH replied– Currently it is essential visitors only, so people that are doing things specifically to meet the needs of the child – SALT or OT etc. Q: TD asked– Could we look at some dates for Governor feedback? T Dale shared suggested</p>	

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			dates for governor feedback, which were agreed by Governors. T Dale reported that with recent inspections, Ofsted are not at all interested in Covid.	
FG1/15/28.09.21	Training		J Hill stated that the online safety training was provided in October. The recording has been left and will be posted onto GH with feedback. Governors must complete this. This is a requirement. ACTION: Governors to watch and respond to online e-safety training by 4 weeks.	Governors
FG6/16/15.06.21	Key Impacts		HT reports SEND update	
FG6/17/15.06.21	Items of Confidentiality		None	
FG6/18/15.06.21	Any Other Business	Chair	Permission has been requested by S Whitehead, for a charge card to buy resources online and food for before/after school club. This would be a maximum limit of £500. AGREED: Governors unanimously agreed to the RIS application for a charge card.	
FG6/20/15.06.21	Agenda Items, Date of Next Meeting	Chair	The next Full Governing Board meeting will be held at 6.15pm on Tuesday 5 th April 2022. <u>Items to carry over</u> Pay Review Comparison – Does there need to be alignment with how this is presented to Governors as the two schools are very different? To discuss unvaccinated teachers at RIS <i>Staff left the meeting at 8.22pm</i>	
	Pay Review	Chair	Volunteer required to join the HT appraisal – J Watson volunteered for this position. <i>C Warren left the meeting at 8.30pm</i>	
FG6/21/15.06.21	Meeting closed at:	Chair	The meeting finished at 8:34pm	
FG6/22/15.06.21			<u>Action Points</u> <ul style="list-style-type: none"> • RIS to hold parent elections by next FGB meeting. • P Hassall and C Warrant to arrange J Hill appraisal by next meeting. • Clerk to itemise where meetings will be held for next agenda by next agenda setting meeting. • P Hassall and T Dale to agree a pre-meeting date with the working party to discuss strategy by next meeting • T Dale to post the restriction times on GH by 7th March 2022. 	TD PH/CW Clerk PH/TD TD

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			<ul style="list-style-type: none">• T Dale to review the layout of the Complaints Policy by next FGB meeting.• Governors to watch and respond to online e-safety training by 4 weeks.	TD Governors

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