



The Blagreaves Federation Full Governors Meeting Minutes

Date: 1.10.24
Time: 6:15pm
Venue: Gayton Junior School

Governing Board Membership	
Jackie Boswell	Sukhy Mahal
Hina Bukhari	Kim R-G (via Teams)
Andy Cokayne	Lorna Reid
Tam Dale	Rabinder Singh
Karen Hallam	
Jane Hill	
Oliver Januszewski	
Clerk: Tasha Hemsley	Additional Attendees: Sue Whitehead, Jules Hardisty (20:24 left meeting), Dan O'Donnell
Apologies: Debbie Tomlinson, Usman Malik	Non-attendees:

Agenda

Agenda Item	Led By	Minutes	Actions/By whom
FGB1/01.10.24 Apologies for absence and consent	Clerk	The meeting started at 6:19 pm. Electronic register was completed after the meeting.	
FGB2/01.10.24 Declarations of Interest	Clerk	T Dale declared that she was a director of an educational company providing video services to schools.	

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FGB3/01.10.24	Register of Pecuniary Interests/Standing Orders	Clerk	Governors are to complete these forms for this academic year. The forms were included in the pack of documents handed out at the beginning of the meeting. There is the option to complete the forms electronically if needed.	
FGB4/01.10.24	Election of Chair and Vice Chair	Clerk	<p>Governors were invited to put forward nominations for the position of Chair of Governors for the academic year 24/25.</p> <p>S Mahal nominated herself. This was seconded by TD and ratified by all. S Mahal is the Chair of Governors of the Blagreaves Federation for the academic year 24/25.</p> <p>Governors were invited to put forward nominations for the position of Vice Chair for the academic year 24/25.</p> <p>L Reid nominated herself. This was seconded by JHi and ratified by all. L Reid is the Vice Chair of Governors of the Blagreaves Federation for the academic year 24/25.</p>	
FGB5/01.10.24	Board Membership Matters Vacancies Link Governor Roles 24/25	Clerk	<p>All Governors, who's term has finished, have agreed to continue their membership of the board going forward.</p> <p>H Bukhari, a new Parent Governor, was welcomed to the meeting.</p> <p>There are 2 vacancies on the Governing Board; 1 Co-Opted Governor and 1 Parent Governor.</p> <p>J Boswell expressed that she knows someone who may be interested in the Co-Opted role but that they would like some more information.</p> <p>Action: L Reid to contact this person to explain the role more and answer any questions.</p> <p>Link Governor Roles</p> <p>The Governing Board agreed to assign statutory roles only at this point in the year, however if anyone would like to take on a non-statutory role this can be considered. Link Governor roles were assigned as follows:</p> <p>Safeguarding – J Boswell.</p>	L Reid to contact this person to explain the role more and answer any questions.

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			SEND – U Malik alongside H Bukhari who will shadow. Rebuild of Ridgeway role – O Januszewski and A Cokayne. Pupil Premium – K Hallam (RIS) and A Cokayne (GJS).	
FGB6/01.10.24	Minutes and Matters Arising	Chair	<p><u>Minutes – 16th July 2024</u> The minutes of the previous meeting on 16th July 2024 were reviewed.</p> <p>It was agreed to remove reference of M Smith from the minutes as she had been removed from her role as Governor by this point. <i>This was amended by hand in order that the minutes could be signed off in the meeting.</i></p> <p>RATIFIED: The governors unanimously agreed and ratified the minutes of the resources committee held on 16th July 2024 as a true and accurate record.</p> <p><u>Confidential Minutes – 16th July 2024</u> The confidential minutes of the previous meeting on 16th July 2024 were reviewed.</p> <p>RATIFIED: The governors unanimously agreed and ratified the confidential minutes of the resources committee held on 16th July 2024 as a true and accurate record.</p> <p>Matters arising: <i>This item is continued in the Confidential Minutes</i></p>	
FGB7/01.10.24	Keeping Children Safe in Education	Chair	<p>All Governors are required to complete statutory training for KCSIE.</p> <p>Action: S Whitehead to send the information for a training system which will be used to record when Governors have completed this training.</p>	S Whitehead to send the information for a training system.
FGB8/01.10.24	School Development Planning	HT	<p>Governors were given documents prior to the meeting and the following points were discussed:</p> <p>RIS Governors were presented with draft objectives as meeting with staff was not able to take place. More detailed strategies are to follow after this meeting with staff has taken place.</p> <p>Action: T Dale to upload the full version of SDP to GovHub when completed.</p>	T Dale to upload the full version of SDP

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			<p>GJS Governors were presented with draft objectives</p> <p>Q: AC – KS2 outcomes 2024 – pupils working at expected levels – combined 81% where does this figure come from? JHi – it is the percentage of children who achieve expected in all areas (reading, writing and maths.)</p> <p>Action: J Hill to upload the full version of SDP to GovHub when completed.</p> <p>Governors are invited to email any questions after reading through the documents when the full versions have been uploaded.</p>	<p>to GovHub when completed.</p> <p>J Hill to upload the full version of SDP to GovHub when completed.</p>
FGB9/01.10.24	Teacher's Pay Award - Ratification	HT	<p>Ratification is being asked for in order to avoid any delays if this is needed, once the pay award has been awarded by Government and LA.</p> <p>Support staff have not had anything yet – this is still an ongoing conversation.</p> <p>S Mahal proposed and this was ratified by Governors.</p>	
FGB10/01.10.24	Budget Reviews	HT	<p><i>This item is included in the Confidential Minutes.</i></p>	
FGB11/01.10.24	Ridgeway Rebuild Update	HT	<p><i>This item is included in the Confidential Minutes.</i></p>	
FGB12/01.10.24	Review of School Policies	HT	<p>Suspension & Permanent Exclusions Policy – policy ratified Governor Code of Conduct – for information Safeguarding – RIS, GJS – policy ratified SEND – RIS, GJS – policy ratified SEND Information Report – for information Best Value Statement – – policy ratified Behaviour Management – RIS will be reviewing this during the year as part of SDP. Attendance – policy ratified</p>	
FGB13/01.10.24	Governor Visits	HT	<p>Link Governors (<i>see above item FGB5/01.10.24</i>) are to contact relevant parties to discuss when the best time for visits is.</p>	

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FGB14/01.10.24	Training	HT	The LA are running some training, details were given to Governors in the pack of documents handed out at the beginning of the meeting.	
FGB15/01.10.24	Items of Correspondence	HT	No items of correspondence have been received.	
FGB16/01.10.24	Any other matters	HT	<p>The Governing Board confirmed the members who will sit on the Resources and Pupil Progress Committees for this academic year.</p> <p>Resources Committee U Malik R Singh J Boswell A Cokayne</p> <p>Pupil Progress Committee D Tomlinson O Januszewski L Reid S Mahal K Hallam K R-G</p> <p>H Bukhari is to visit both committees, to gain more information before deciding on which committee she would like to join.</p>	
FGB17/01.10.24	Items of a Confidential Nature	HT	Matter Arising Budget Reviews Ridgeway Rebuild Update HT Pay Review	
FGB18/01.10.24	Key Impacts of the Meeting	HT	Matter Arising Budget Reviews Ridgeway Rebuild Update	
FGB19/01.10.24	Pay Review – Recommendation from HTPM	Chair	<i>This item is included in the Confidential Minutes.</i>	
FGB20/01.10.24	Next Meeting	Chair	FGB – Tuesday 14 th January 2025	

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	Meeting closed at:	Clerk	The meeting finished at 8:52pm.	
			<u>Action Points</u> <ul style="list-style-type: none">• L Reid to contact person interested in Co-Opted Governor vacancy, to explain the role and answer any questions.• S Whitehead to send the information for a training system.• T Dale to upload the full version of SDP to GovHub when completed.• J Hill to upload the full version of SDP to GovHub when completed.	

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